



MEETING: December Member Meeting

DATE: December 13, 2023

TIME: 12pm Eastern Standard Time

Topic: PRONA Membership Meeting – December 2023

https://us06web.zoom.us/rec/share/U-4d3X_TcCiQTHZFqkTdM9d9x65lEjeH2OKsOeev6uJyysbkqiHg_3yaVd-A1AW_R-Kxd7MgZfnlo1Uw

Passcode: H*D605S\$

Board members Present: Christine Benedetti, Vicki Vitale, Chris Nelms, Lisa Keung, Kim Hobson

Excused: Maggie Murphy

Absent:

Guest:

MINUTES

TOPIC	MEMBER	DISCUSSION	ACTION/CONCLUSION
	Christine Benedetti, Chair	Welcome from Chair. Call to order at 12:02pm	

<p>1. Secretarial Updates</p>	<p>Vicki Vitale Secretary</p>	<ul style="list-style-type: none"> • Current member count: 67 members • Renewal yearly – should receive reminders via email prior to expiration. This is corrected now; however, may be auto-renewal on Year 2 for those who signed up prior to June 2023. As of June, all memberships are 1-year only (no auto renewal). • Benefits to being a member – free pocket guide, webinars, upcoming guidelines, mentorship program, members only patient and clinician content on the website, awards, stipends, leadership opportunities, and much more! (https://www.prona.info/) 	
<p>2. Chair Updates</p>	<p>Christine Chair</p>	<ul style="list-style-type: none"> • Will send reminder email for those who have expired this Summer/Fall & not yet renewed. • Our Board & Committee Leads have been working hard! • Set lofty goals for the year. Already working toward & completed some: <ul style="list-style-type: none"> ○ Increasing membership (complete) ○ Pocket guide distribution (in progress) ○ Changed banks to reduce overhead fees (complete) ○ CEUs available (in progress) ○ Recipe submission (in progress) ○ Finalize projects – Vit D guideline, Clinician Cheat Sheet ○ On to our next projects! 	
<p>3. Pocket Guide Update</p>	<p>Chris Nelms Past Chair</p>	<p>Pocket Guide Update</p> <ul style="list-style-type: none"> • Printing began 11/29/2023 – slight delay from the printer due to tabs • Shipping begins this week! • Contributing authors (~50 copies) will receive 1st batch copy to review for additional edits <ul style="list-style-type: none"> ○ Should have received and completed our shipping address survey, if not please reach out. ○ Goal to receive copy by end of 2023. 	<p>This is the first ever pediatric renal nutrition specific handbook!</p>

		<ul style="list-style-type: none"> • Large batch printing (~250 copies) – Goal to begin printing ~March 1st, 2024. <ul style="list-style-type: none"> ○ 1-time copies will go out to all members, who didn't receive an author copy ○ Be on the lookout for this shipping address survey in January to ensure you receive your pocket guide. • It will be sold through the PRONA website and available on the NKF Kidney store as well. • Plan is to update every 3-5 years • Updated version is available on the Members Only page on our website (Feel free to check it out & let Chris or Christine know if any edits are needed) • https://www.prona.info/members-only-content 	
<p>4. Financial Updates</p>	<p>Lisa Keung Treasurer</p>	<p>Financial update</p> <ul style="list-style-type: none"> • Current balance: \$6,548.93 <ul style="list-style-type: none"> ○ Includes Vitaflo grant for pocket guides ○ Upcoming withdrawals: <ul style="list-style-type: none"> ▪ Pocket Guide printing ▪ Pocket Guide shipping ▪ Shipping materials • Changed banks from BOA to Lending Club • Board changing accountants to better meet our long-term needs. <p>-Membership renewal is easy (\$40 USD/\$56.58 CDN annually) via Stripe/PayPal on our website.</p> <ul style="list-style-type: none"> • Please check to see if you've expired and consider renewing. https://www.prona.info/become-a-member <p>-Non-profit status:</p> <ul style="list-style-type: none"> • 501(c)(3) status approved by the IRS (April 2023) – Membership is tax exempt 	<p>We now earn extra 1% cash back for all purchases with Lending Club + have debit card available</p>

		<ul style="list-style-type: none"> Submitting 990-N (taxes) by December 15th 	
5. Member-at-large Updates	Kim Hobson Member-at-large	<p>Annual Professional Stipend – up to \$500 toward 2024 conference fees</p> <ul style="list-style-type: none"> Applications are due 12/15/23 for 2024 conferences (Jan-Dec) More Information: https://www.prona.info/stipend <p>Pediatric Renal RD of the Year Award</p> <ul style="list-style-type: none"> Applications open February 2024 and will be due by 3/31/24 	Stipend recipient to be announced early-mid January
6. Clinician Resource Committee	Christine Chair	<p>1. Webinars (1-2 CEU programs per year)</p> <ul style="list-style-type: none"> 3 CEUs available for members (free) & non-members (\$20 each) on our website https://www.prona.info/webinars <ul style="list-style-type: none"> Seize the Opportunity to Create Your Own Future Through Mentoring Gut Health & GI Concerns for Pediatric CKD Nutrition Health Literacy & Food Insecurity in Pediatric Renal Disease Be on the Lookout! Next webinar planned for March/April 2024 Suggested topics for future webinars <ul style="list-style-type: none"> CKD medications review (binders, MVIs, decanting formula, micronutrients, etc) Oral aversion Carnitine Bone health/PTH <p>2. Mentorship Program</p> <ul style="list-style-type: none"> Several Mentor/Mentee pairs working together now Application window closed 9/15/23 – 2 new applicants received initial communication and will be paired with Mentors shortly. 	Topic will likely be carnitine and Marisa has agreed to be the speaker

		<ul style="list-style-type: none"> • Periodic check-ins to gauge engagement and needs. • Next application opens January 2024, Due February 15th, 2024 <p>3. Pediatric Renal Cheat Sheet Project</p> <ul style="list-style-type: none"> • Initial meeting November 2022 • Need to schedule follow-up meeting (Goal January 2024). 	
<p>7. Communications Committee</p>	<p>Christine & Maggie Co-Chairs</p>	<ul style="list-style-type: none"> • Website Updates www.prona.info <ul style="list-style-type: none"> ○ Check us out – continual updates! ○ Lots of Members Only Content & general resources available to all. ○ Let us know what else you want to see available. • Quarterly Newsletter <ul style="list-style-type: none"> ○ October Newsletter was sent out via email, website & on social media. ○ Next newsletter - January 2024 • Social Media <ul style="list-style-type: none"> ○ Join our Facebook Page! Use the QR Code: <div data-bbox="940 963 1251 1273" data-label="Image"> </div> <ul style="list-style-type: none"> ○ Join our PRONA Linked In page: https://www.linkedin.com/groups/14173026/ 	

		<ul style="list-style-type: none"> If anyone has interest or expertise in the areas of this committee, we are open to assistance (website, newsletter or social media). 	
8. Guideline Development	Mary Ann & Lesley Past-Chairs	<p>Vitamin D Guidelines</p> <ul style="list-style-type: none"> Final edits in progress Will need feedback/reviewers once guidelines are completed – hopefully within the next 3 months. Will add to website prior to publication so that it will be available to members. <p>Future Project: Carnitine guideline suggested</p> <ul style="list-style-type: none"> Looking for new Committee Chairs as Mary Ann and Lesley have stepped down. 	Reach out to Christine or Chris if you are interested in being a reviewer
9. Patient Resource	Esther Berenhaut & Linda Walker Co-Chairs	<p>Education materials/resources:</p> <ul style="list-style-type: none"> Plan to survey members to determine what patient education/resources are currently needed – Likely February 2024 List compiled of existing patient education from PRONA members <ul style="list-style-type: none"> https://www.prona.info/patient-resource-folder New education: Plan to use a standardized template with PRONA logo Potential Topics: CKD, NS, Kidney Stones, Barter's, Dialysis, Transplant Potential Types: Handouts, Cookbooks, Coloring books, Low literacy materials, Restaurant guides Multi-language: Spanish, Arabic, Chinese, Punjabi & Tagalog Future Project: Partner with CRN to collaborate on creating pediatric education materials, website articles geared for patients/parents, recipes. <p>Pediatric Cookbook</p>	

		<ul style="list-style-type: none"> Plan to send survey link to use for recipe submission – Likely February 2024 Kid-friendly and culturally diverse are a bonus! Will not set nutrient parameters since our patients have varied needs, instead will section the book. 	
10. Research & Data Sharing		<ul style="list-style-type: none"> Currently inactive and looking for chairs and members interested in being part of this group 	
11. Public Policy	Christine Chair	<ul style="list-style-type: none"> Check out our website Advocacy page with lots of resources for members: https://www.prona.info/advocacy Promoting NKF Advocacy via Listserv/social media <ul style="list-style-type: none"> Recent alert promoting expansion of MNT benefits: https://voices.kidney.org/mnt/?eid=126472 CKD RD database promoting RDs providing CKD education, where practitioners & patients can find you (available on PRONA website) www.kidney.org/ckdrd 	
12. PRONA Pride & Promotion and Networking	Board	<p>PRONA Pride Apparel</p> <ul style="list-style-type: none"> Shirts are available for purchase on the website. <ul style="list-style-type: none"> \$20 per shirt + shipping cost (\$6 – US, \$10 – Canada) Previously purchased shirts have shipped <p>Networking</p> <ul style="list-style-type: none"> 2024 PRONA Meet-ups <ul style="list-style-type: none"> March: ADC May: NKF SCM 	Will make specific arrangements to meet up as date gets closer

13. Other Business		Additional Items to discuss?	None at this time
Future Meetings		Next Membership Meeting – March 2024	Meeting adjourned at 12:35pm

Respectfully submitted by:

NAME: Vicki Vitale

DATE: 12/13/23