



MEETING: Executive Board Quarterly Meeting

DATE: March 11, 2021

TIME: 4:00 pm Eastern Standard Time

*Go-To-Webinar Meeting Registration Link:

<https://register.gotowebinar.com/register/786969263928200206>

Agenda/MINUTES

Board Members Present: Christine Benedetti, Chris Nelms, Mary Ann McMaster, Rayna Levitt, Dana Liebstein, Marisa Juarez-Calderon, Morgan Bily

Excused:

Absent:

Guest:

TOPIC	MEMBER	DISCUSSION	ACTION/CONCLUSION
Call to order 4pm	Christine Benedetti	Call to order by Christine	
1. Website Update	Christine Benedetti Chair Chris Nelms	Current website status (https://prona.online/) <ul style="list-style-type: none"> • Please visit the website! Let us know what you would like to see available. • Continuing to gain new members! • Membership Registration / Logins 	

	<p>Past Chair</p>	<p>-Almost everyone has completed the Registration process and has active log-ins. If you are having any technical issues, please reach out to tim.nelms@gmail.com.</p> <ul style="list-style-type: none"> • Member Publication page – Updated • Find an Expert page – Updated <p>-Please reach out if you would like us to add information to the publications or expert pages.</p> <ul style="list-style-type: none"> • Officers – Working on updates to reflect our current Board members. • Membership Form - Updated • Newsletters: <p>-Planning to add to Current + Archive sections on the website</p> <ul style="list-style-type: none"> • Members Only page (in progress): <p>-Member Information – Working to add</p> <p>-Pocket Guide - Digital access will be available soon prior to publication to allow member access to our document.</p> <ul style="list-style-type: none"> ▪ Once you have access, please let us know if you see any mistakes/typos, so we may correct prior to our mass printing. <p>-PRONA Listserv information</p> <p>-Resources from our Clinician & Patient Resource Committees: Formula Calculator, Patient Education (to be posted soon), Etc.</p>	
<p>2. Pocket Guide Update</p>	<p>Chris Nelms</p>	<ul style="list-style-type: none"> • Content & grammar editing complete. Final editing review + formatting now. • Plan to release a digital copy of the pocket guide soon on the members only page of PRONA’s website. • CRN & ASPN are currently evaluating the pocket guide. Their review completion timeline is mid-March <p>Next steps:</p> <ul style="list-style-type: none"> • Final formatting with Publisher for printing • Apply for grants to cover printing / shipping 	<ul style="list-style-type: none"> • ASPN educational committee has reviewed the pocket guide and sent Chris Nelms comments and thoughts on 3/11. They were wanting some things in the dialysis section that was put in the CKD section. • CRN has also submitted a few updates; however, they have until 3/12 to finalize their review. • We will move forward with final edits and then get it to the formatting stage prior to printing.

		<p>costs</p> <ul style="list-style-type: none"> • Distribution: <ul style="list-style-type: none"> -Digital access -Round 1: Contributing authors, ~50 copies; review for additional edits -Round 2: Large batch printing • Available for purchase from PRONA and/or NKF Kidney Store (member/non-member price) 	
3. Financial Updates	<p>Marisa Juarez-Calderon Treasurer</p> <p>Morgan Bily Treasurer-Elect</p>	<p>We are able to accept membership fees (\$40 USD, \$56.58 CDN) on PayPal or credit card accessible via the website, or by check (mailed to Marisa).</p> <ul style="list-style-type: none"> • Please remember, if you have a different name on your check/credit card, provide Marisa with the corresponding name on our membership form so we can link the payment. <p>Will need to file taxes this year & re-approve our non-profit status, both requiring fees.</p>	<ul style="list-style-type: none"> • Marisa renewed paperwork for our Nebraska non-profit status. • August 1st will be membership renewal.
4. Secretarial Updates	<p>Dana Liebstein Secretary</p>	<p>Currently ~79 members.</p> <p>If you are currently not a member and would like to join, please submit the membership fee, register on our website and complete our membership form.</p>	<ul style="list-style-type: none"> • Membership renewal will be coming up in the next 6 months. If you have a last name on a check or PayPal payment that is different from the last name on your registration form please put second last name in parenthesis on membership form.
5. Chair-elect Updates	<p>Mary Ann McMaster Chair-elect</p>	<p>Winter Newsletter – Coming March 2021</p> <ul style="list-style-type: none"> • Please send your favorite kidney-friendly recipes to Mary Ann at maryann.mcmaster@albertahealthservices.ca for a potential addition to our newsletter 	
6. Member-at-large Updates	<p>Rayna Levitt Member-at-large</p>	<p>Updates</p> <p>Annual Pediatric Renal Dietitian of the Year Award Professional Stipend</p> <ul style="list-style-type: none"> • Finalizing the Professional Education Stipend & PRONA Award materials & process. Hoping 	

		for Board approval and adoption within the next few weeks.	
7. Other Business: Future Meetings	Christine	<p>Elections</p> <ul style="list-style-type: none"> • Holding elections in summer meeting (June 2021) for Chair-elect, Secretary, and Member-at-large. • We will email details for each position through our listserv. • Please email Chris or Christine if interested in running for any position or if you would like further details. <p>Next Membership meeting - June 2021</p>	
8. Clinician Resource Development Committee	Jessica Tower Christine Benedetti Co-Chairs	<p>Committee to have 1st Call on March 18th at 12pm (EST)</p> <ul style="list-style-type: none"> • If you're interested in joining the committee, please reach out to Jess and Christine. <p>(1) Formula Calculator – Review the spreadsheets.</p> <ul style="list-style-type: none"> • Offer US/Canadian product versions • Offer displacement & fill volume options <p>(2) Create Growth Chart Overview handout</p> <ul style="list-style-type: none"> • Review of current growth charts available • Discussion of when to use each, validated, etc. <p>(3) Mentorship Program</p> <ul style="list-style-type: none"> • Provide resources & information for RDs new to pediatric renal with the goal of improving quality care delivery • Link a new pediatric renal RD with an expert peds renal RD • Application process for both mentor/mentee. <p>*If there are any other clinical tools you feel are lacking, please reach out and we can look into creating.</p>	

<p>9. Guideline Development Committee</p>	<p>Mary Ann McMaster Lesley Perez Co-Chairs</p>	<p>Vitamin D Guidelines</p> <ul style="list-style-type: none"> • Population-specific recommendations for assessment, supplementation/repletion and monitoring • Finalizing literature review, creating evidence tables and a developing the rough draft write-up. • Calls completed in January & February with the next call later in March. • Will need feedback/reviewers once Guidelines formulated 	
<p>10. Patient Resource Committee</p>	<p>Esther Berenhaut Isabel Reckson Co-Chairs</p>	<p>Education materials/resources:</p> <ul style="list-style-type: none"> • List compiled of existing patient education from PRONA members <ul style="list-style-type: none"> ▪ Goal to add this education to our Members Only Education/Resources web page ▪ Currently sorting into sections & sharing with our Tim Nelms for website addition. • Next step is to assess what materials need new development. <ul style="list-style-type: none"> ▪ Will create a standardized template with the PRONA logo <p>Pediatric Cookbook</p> <ul style="list-style-type: none"> • Committee emailed our listserv calling for kid-friendly & culturally diverse recipes. Please email Esther and Isabel if you would like to contribute! 	<ul style="list-style-type: none"> • Currently have limited diet education for low literacy materials so if anyone has handouts/diet education appropriate for low literacy needs please contact Esther or Isabel.
<p>11. Research & Data Sharing Committee</p>	<p>Marisa Juarez-Calderon Maggie Murphy Co-Chairs</p>	<ol style="list-style-type: none"> (1) Researching nPCR usefulness/validity in younger patients. (2) Plan to use CKiD data to promote PRONA research (3) Colorado Children’s Hospital conducting a multi-center art therapy-MBD outcomes study <ul style="list-style-type: none"> ▪ Currently on HOLD, but the hospital is interested in potentially working with PRONA in the future. 	

		(4) Multi-center fleet enema use for hypophosphatemia. A small PRONA committee may start working on this in April 2021. If you utilize NaPhos (fleets) in practice, please reach out to Christine Benedetti for inclusion.	
12. Public Policy Committee	Dormant	*Please reach out to the Board if you have a passion for public policy and interested in leading this committee	
13. Promotion & Networking Committee	Board	<p>“PRONA Pride” Apparel for sale:</p> <ul style="list-style-type: none"> • (1) Lanyards, (2) Pins, (3) T-shirts/Hoodies, (4) Baseball caps • Forming a small committee to finish information gathering & brainstorming about how to best approach the logistics involved for moving forward with offering apparel • If interested in participating, please contact Esther Berenhaut or Christine <p>Improve Networking:</p> <ul style="list-style-type: none"> • ASPN <ul style="list-style-type: none"> -Endorsed PRONA -Reviewing Pocket Guide • NKF CRN <ul style="list-style-type: none"> -Endorsed PRONA -Reviewing Pocket Guide • The Academy’s Peds/Renal PGs <ul style="list-style-type: none"> <i>*Do not provide endorsements & not interested in formal alliance at this time</i> -Potential to collaborate on webinars and/or our members are able to submit articles for their newsletters <p>*If any of our members has an idea or project you would like to see us collaborate with these groups on, please reach out to the Board.</p>	

14. Other Updates / Issues			Meeting adjourned 4:33pm
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Respectfully submitted by: _____

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DATE: