



MEETING: Membership Quarterly Meeting

DATE: June 16, 2021

TIME: 3:00 pm Eastern Standard Time

*Go-To-Webinar Meeting Registration Link:

<https://register.gotowebinar.com/register/1675512099793899787>

AGENDA/Minutes

Board Members Present: Christine Benedetti, Chris Nelms, Mary Ann McMaster, Rayna Levitt, Marisa Juarez-Calderon, Morgan Bily

Excused: Dana Liebstein

Absent:

Guest:

TOPIC	MEMBER	DISCUSSION	ACTION/CONCLUSION
Call to order 3pm	Christine Benedetti	Call to order.	Meeting called to order at 3:04pm.
1. Website Update	Christine Benedetti Chair Chris Nelms Past Chair	Current website status (https://prona.online/) <ul style="list-style-type: none"> Please visit the website! Let us know what you would like to see available. Continuing to gain new members! Membership Registration / Logins 	<ul style="list-style-type: none"> Christine sent website updates sent to Tim Nelms, who is managing PRONA IT needs. He was recently on vacation and planning to address PRONA's needs asap.

		<p>-Everyone has completed the Registration process and has active log-ins. If you are having any technical issues, please reach out to Christine at cns211@gmail.com who will compile and forward all requests to Tim Nelms.</p> <ul style="list-style-type: none"> • Member Publication page – Updated • Find an Expert page – Updated <ul style="list-style-type: none"> -Please reach out if you would like us to add information to the publications or expert pages. • Officers – Working on updates to reflect our current Board members. • Membership Form - Updated • Newsletters: <ul style="list-style-type: none"> -Planning to add a Current + Archive section on the website • Members Only page (in progress): <ul style="list-style-type: none"> -Member Information – Working to add -Pocket Guide - Digital access will be available soon prior to publication to allow member access to our document. <ul style="list-style-type: none"> ▪ Once you have access, please let us know if you see any mistakes/typos, so we may correct prior to our mass printing. -PRONA Listserv information -Resources from our Clinician & Patient Resource Committees: Formula Calculator, Patient Education (to be posted soon), Etc. <p>*Anything you would like to see that we are not currently working on?</p>	<ul style="list-style-type: none"> • Members should notify Christine Benedetti if they want to be added to the expert page on the website. Christine will add this to Tim’s updates for the website.
<p>2. Pocket Guide Update</p>	<p>Chris Nelms</p>	<ul style="list-style-type: none"> • Content & grammar editing complete. Final editing review + formatting now. • Plan to release a digital copy of the pocket guide soon on the Members Only page of PRONA’s website. • CRN & ASPN completed their review in March and provided edits. 	<ul style="list-style-type: none"> • Once digital version of the pocket guide becomes available, members should notify Chris Nelms if errors found.

		<p>Next steps:</p> <ul style="list-style-type: none"> • Final formatting with Publisher for printing • Apply for grant(s) to cover printing / shipping costs • Distribution: <ul style="list-style-type: none"> -Digital access - ASAP -Round 1: Contributing authors, ~50 copies; review for additional edits -Round 2: Large batch printing • Available for purchase from PRONA and/or NKF Kidney Store (member/non-member price) 	
<p>3. Financial Updates</p>	<p>Marisa Juarez-Calderon Treasurer</p> <p>Morgan Bily Treasurer-Elect</p>	<p>We are able to accept membership fees (\$40 USD, \$56.58 CDN) on PayPal or credit card accessible via the website, or by check (mailed to Marisa).</p> <ul style="list-style-type: none"> • Please remember, if you have a different name on your check/credit card, provide Marisa with the corresponding name on our membership form so we can link the payment. <p>Our non-profit status has been renewed. Will need to file taxes later this year, which will require fees.</p> <p>August 1st is the start of our fiscal year, so membership renewal begins at that time. Morgan Bily will be the new Treasurer, so all-upcoming membership dues will go to Morgan Bily.</p>	<ul style="list-style-type: none"> • Any dietitians considering joining PRONA should join August 1st, which is the start of our membership year. • Marisa sent financial information to the accountant in February. • Recommend Treasurer submit a quarterly or bi-annual report to the Board for transparency. • Membership forms will be updated to reflect change in treasurer. • Marisa able to accept checks if they are sent to her by mistake, as she works with Morgan. • Marisa and Morgan to create a “Tips For Submitting Your Payment” Help Sheet for members.
<p>4. Secretarial Updates</p>	<p>Dana Liebstein Secretary</p>	<p>Currently ~83 members.</p> <p>If you are currently not a member and would like to join, please submit the membership fee, register on our website and complete our membership form.</p>	
<p>5. Chair-elect Updates</p>	<p>Mary Ann McMaster</p>	<p>Summer Newsletter – June 2021</p>	<ul style="list-style-type: none"> • Send any ideas/requests for the newsletter to Mary Ann.

	Chair-elect	<ul style="list-style-type: none"> Please send your favorite kidney-friendly recipes to Mary Ann at maryann.mcmaster@albertahealthservices.ca for a future addition to our newsletter 	
6. Member-at-large Updates	Rayna Levitt Member-at-large	<p>Updates</p> <p>Annual Pediatric Renal Dietitian of the Year Award Professional Stipend</p> <ul style="list-style-type: none"> Both approved and adopted by the Board. Forms will be added to the “Members Only” tab of our website for review. Look for further communication on these items during the application phases. Stipend applications due January 31st & Award applications due March 31st. 	<ul style="list-style-type: none"> Members will be notified when it is time to apply for the stipend and award via the PRONA Newsletter, listserv, website and our membership calls.
7. Other Business: Future Meetings	Christine	<p>Elections</p> <ul style="list-style-type: none"> Chair-elect – Chris Nelms Secretary – Lesley Perez Member-at-large – Rayna Levitt <p>Board change over on August 1st, 2021.</p> <p>Look for our next membership meeting - September 2021</p>	<ul style="list-style-type: none"> Members will receive a survey link to vote at the end of the meeting. <p>Results of vote were confirmed & announced after the meeting:</p> <ul style="list-style-type: none"> Chair-elect – Chris Nelms Secretary – Lesley Perez Member-at-large – Rayna Levitt
8. Clinician Resource Development Committee	Jessica Tower Christine Benedetti Co-Chairs	<p>Committee completed calls in March, May & June 2021</p> <ul style="list-style-type: none"> If you’re interested in joining the committee, please reach out to Jess and Christine. <p>(1) Formula Calculator</p> <ul style="list-style-type: none"> Offer US/Canadian product versions Offer displacement & fill volume options Nonnie Polderman and her team are leading this project. Goal to have a f/u call late June. Will divide formula review among committee 	<ul style="list-style-type: none"> Committee plans to have a follow up call in June or July to divide formula review among committee members to confirm accuracy of data. Plan to record a webinar to teach members how to navigate use of the calculator.

		<p>members to confirm spreadsheet accuracy before dissemination.</p> <ul style="list-style-type: none"> Plan to create a recorded webinar to teach users how to use the spreadsheet. <p>(2) Create Growth Chart Overview handout</p> <ul style="list-style-type: none"> 1-page review of current growth charts available Discussion of when to use, appropriate population, validated & other pertinent information about each chart. Jess is compiling a list of growth charts for the handout. Then, will divide charts among the committee members to confirm details for the handout. <p>(3) Mentoring Program</p> <ul style="list-style-type: none"> Provide resources & information for RDs newer to pediatric renal with the goal of improving quality care delivery Link a new pediatric renal RD with an expert peds renal RD Application process for both mentor/mentee. Committee reviewed tools needed for this program and currently dividing the workload for tool development among the committee members. Jess and Christine likely to become Co- Coordinators for the program, unless others express interest. <p>*Are there any other clinical tools you feel are lacking? If you think of anything, please reach out to the committee leads and we can look into creating.</p>	
<p>9. Guideline Development Committee</p>	<p>Mary Ann McMaster Lesley Perez Co-Chairs</p>	<p>Vitamin D Guidelines</p> <ul style="list-style-type: none"> Population-specific recommendations for assessment, supplementation/repletion and monitoring 	<ul style="list-style-type: none"> Continuing to finalize the draft for vitamin D guidelines. Goal is to create a clinical pathway and publish.

		<ul style="list-style-type: none"> Finalizing literature review, creating evidence tables and a developing the rough draft write-up. Calls completed monthly since January with the next call scheduled for late June. Will need feedback/reviewers once Guidelines formulated. 	<ul style="list-style-type: none"> Committee will reach out to members who are interested in reviewing the guidelines prior to publication submission. Currently brainstorming which journals to submit for publication and what the requirements are (JRN, Ped Neph, etc).
10. Patient Resource Committee	<p>Esther Berenhaut Isabel Reckson Co-Chairs</p>	<p>Education materials/resources:</p> <ul style="list-style-type: none"> List compiled of existing patient education from PRONA members <ul style="list-style-type: none"> Goal to add this education to our Members Only Education/Resources web page Materials have been sorted into sections & shared with Tim Nelms for the website addition. Assessing what materials need new development. <ul style="list-style-type: none"> Identified a need for more low literacy materials Will create a standardized template for new materials with the PRONA logo <p>Pediatric Cookbook</p> <ul style="list-style-type: none"> Committee emailed our listserv calling for kid-friendly & culturally diverse recipes. Please email Esther and Isabel if you would like to contribute! 	<ul style="list-style-type: none"> Committee wants to put out a recipe book. They emailed members via the listserv requesting recipe submissions but they still need more. They compiled existing patient resources and education materials which will be available online soon. Looking for members who are interested in creating handouts – please reach out to Esther and Isabel. Discussed an opportunity to partner with CRN to collaborate on creating pediatric education materials, website articles geared for patients/parents, recipes etc.
11. Research & Data Sharing Committee	<p>Marisa Juarez-Calderon Maggie Murphy Co-Chairs</p>	<ol style="list-style-type: none"> Researching nPCR usefulness/validity in younger patients. Plan to use CKiD data to promote PRONA research Multi-center fleet enema use for hypophosphatemia. A small PRONA committee may start working on this Fall 2021. If you utilize NaPhos (fleets) in practice, please reach out to Christine Benedetti for inclusion. 	<p>No new information to report.</p>

<p>12. Public Policy Committee</p>	<p>Morgan Bily Christine Benedetti Co-Chairs</p>	<p>Morgan has agreed to lead this committee & Christine will assist as needed.</p> <ul style="list-style-type: none"> Initial step to team up with NKF CRN Advocacy Lead (Beth Shanaman) & determine how we can collaborate. If you're interested in participating on this committee, please reach out to Morgan Bily or Christine. 	<ul style="list-style-type: none"> Morgan shared information from the NKF advocacy page on the listserv regarding new Medicare legislation. Please contact your legislator – it only takes ~2 minutes at most.
<p>13. Promotion & Networking Committee</p>	<p>Board</p>	<p>“PRONA Pride” Apparel for sale:</p> <ul style="list-style-type: none"> (1) Lanyards, (2) Pins, (3) T-shirts/Hoodies, (4) Baseball caps Formed a small committee to finish information gathering & brainstorming about how to best approach the logistics involved for moving forward with offering apparel If interested in participating, please contact Esther Berenhaut <p>Improve Networking:</p> <ul style="list-style-type: none"> ASPN -Endorsed PRONA -Reviewed & endorsed the Pocket Guide NKF CRN -Endorsed PRONA -Reviewed & endorsed the Pocket Guide -Christine met with the CRN Board on May 27th. Strong interest in further collaboration opportunities, including: game-oriented or kid-friendly diet education, kid-friendly recipes, pediatric disease-specific recommendations or articles (how different from adult, ie PKD, etc) – for kidney.org website *If interested in assisting in the creation of any of these ideas, please reach out to Christine or the patient education committee leads. 	<ul style="list-style-type: none"> Please contact Ester if you want to get involved in this committee Continuing to brainstorm to find ways to further collaborate with ASPN and NKF CRN Members encouraged to reach out if they have ideas on how we can collaborate with these groups.

		<p>*Willing to provide credit to author/website links to PRONA</p> <ul style="list-style-type: none"> • The Academy's Peds/Renal PGs <i>*Do not provide endorsements & not interested in formal alliance at this time</i> -Potential to collaborate on webinars and/or our members are able to submit articles for their newsletters. <p>*If any of our members has an idea or project you would like to see us collaborate with these groups on, please reach out to the Board. We would love to assist in facilitating the effort.</p>	
14. Other Updates / Issues			<ul style="list-style-type: none"> • Mary Ann interested in creating a member survey to determine what our members want to get out of their membership, possibly a google form for easy creation/dissemination/review. Can potentially send this out every few years to keep up to date as needs change.

Respectfully submitted by:

NAME: Rayna Levitt (standing in for Dana Liebstein)

DATE: 6/28/21