



Quarterly Meeting Minutes - July 15, 2020 11:00 am (PST) (E- Meeting)

Meeting Chair: Christina Nelms

Attendees:

Christine Benedetti – Chair Elect
Rayna Levitt – Secretary
Dana Liebstein – Secretary Elect
Marisa Juarez-Calderon – Treasurer (absent)
Mary-Ann McMaster – Member at Large

Overview of Board Membership Issues to be Discussed:

- New Chair-Elect to be chosen
- Secretary-Elect position will be dissolved. The secretary-elect, Dana Liebsten will transition to secretary
- Treasurer elect has stepped down so the current treasurer, Marisa Juarez-Calderon, will remain as treasurer for another year. We will vote for a treasurer-elect.
- We will vote for a new member at large as well as whether or not to add position of past-chair to the board

Officer Reports:

Treasurer: no report

Secretary: Rayna reported that she and Marisa have been working to reconcile list of members who have paid and submitted forms. Currently 65 members. Some have paid but not submitted membership forms and a few have submitted forms but payment has not been received. These individuals will be notified by e-mail.

Chair Elect: no report

Member-at-Large: no report

Pocket Guide Update:

- Peggy Solan & Polly Nelson have completed the editing
- Jess Tower is reviewing for grammar/sentence structure
- Chris is working on finishing touches/author page
- Chris has sent out a request to the contributing authors to make sure information on author page is correct (spelling, credentials)

- NKF's CRN group and ASPN group have asked to look at the finished pocket guide and will be given a time limit to review it. Chris to let them know that the contents have already gone through a public review and detailed editing.
- Will then go through final formatting for printing
- We are asking VitaFlo for a grant and they will be helping to get the pocket guide printed
- Those who contributed to the pocket guide as authors will get the first copy
- We will likely start by printing a limited number of copies (~50) so that the initial users can use it and note if any edits need to be made before it is distributed more widely
- After corrections are made, a larger batch would be printed. We are hoping to be able to offer it as a benefit to paid members of PRONA. Will also have copies available for sale on the NKF Kidney Store for those who want a copy but are not members.

Update on Website and Member Logins:

- Member benefits have not been available yet but board is hoping to have on-line version of pocket guide, resources for members, formula calculator on the members' only side of the website but we are still working on getting these things set up
- Will be updating the public side of the website with information about publications etc.
- It may take time to get all of the new member information in but it is in progress and should be more efficient after the initial data is entered

Officer Elections:

- Vote requesting approval of the addition of past-chair position to the PRONA board
 - Decision based on voting is YES (92% of attendees voted). Chris Nelms will remain on as past-chair
- Vote for Chair-Elect. Only 1 nominee, Mary Ann McMaster. Position on ballot is available if someone wants to write in another candidate.
 - Decision based on voting is for Mary Ann (92% of attendees voted)
- Vote for Treasurer-Elect. Only 1 nominee, Morgan Bily, is running. Position on ballot is available if someone wants to write in another candidate.
 - Decision based on voting is for Morgan Bily (96% of attendees voted)
- Vote for Member-At-Large. Two candidates are running, Laura Boquette and Rayna Levitt
 - Decision based on voting is for Rayna Levitt (92% of attendees voted)
 - Laura invited to become involved in an alternate PRONA leadership role

Committee Updates:

- We have an opening for Clinician Resource Development Committee co-chair to work along with Jessica Tower. Previous co-chair (Pam Kapustik) needed to step down. Christine Benedetti has offered to co-chair if there isn't another person interested. This committee is working on the formula calculator as one of the clinical resources.

- Guideline Development Committee – Mary Ann McMaster/Lesley Perez. Started working on vitamin D guidelines. They have started a literature review. Most of the communication has been by e-mail so far.
- Patient Resource Committee – Esther Berenhaut/Isabelle Reckson co-chairs. Isabelle put out a Survey Monkey to ask what types of materials/resources people would find useful. CKD, NS, Kidney Stones, Barter’s, Dialysis, Transplant. Types of resources – hand outs, cookbooks, coloring books, low literacy materials, restaurant guides. Languages - people would like to see materials available in Spanish, Arabic, Chinese, Punjabi and Tagalog. Also recruited people who can help out and share resources with the group.
- Research/Data Sharing Committee – Marisa Juarez-Calderon and Maggie Murphy co-chairs. Co-chairs not available for this call but Maggie e-mailed Chris to report that the group had lost some momentum due to Covid interruptions, but they are looking into nPCR usefulness/validity in younger patients.
- Public Policy Committee is currently dormant because there had not been enough interest in it.
- Promotion and Networking group – the board is in charge of this – see more discussion below.

Miscellaneous:

- Chris reviewed how to become a PRONA member at PRONA.online website
- New board will take over on August 1, 2020.
- Current members can connect with incoming members to help with the transition to their new roles.
- Will decide when the next quarterly meeting will be since this meeting was delayed.
- Promotion activities and networking – email Chris or Christine if you have ideas for this.
 - CKid Study has shared that they are looking for people interested in training on becoming familiar with CKid data and how it can be used. Contact Chris if you want more information on this.
 - At ADC there was some discussion about making T-shirts to promote PRONA – also discussed baseball caps or pins, lanyards, hoodies
 - Lisa Wilson may be a contact for printing apparel. Esther Berenhaut also has a contact for pins and lanyards.
 - Potential sponsorship for a member or members to be able to attend conferences
 - PRONA involvement in PRNA (Pediatric Renal Nutrition Academy)
 - Asking Vitaflo if PRONA can promote the group at the end of the Vitaflo pediatric renal webinars

Meeting adjourned at 12:05 pm (PST)